



# Continuing Education Activity Plan Sponsor Form

This activity must be submitted ONLINE at [www.rid.org](http://www.rid.org) at least 30 days prior to the start of the activity. A copy of this form along with the Activity Plan Instructor's form must be kept on file for future auditing purposes.

Name of Approved Sponsor: \_\_\_\_\_

Activity Number: \_\_\_\_\_ : \_\_\_\_\_ : \_\_\_\_\_  
(Sponsor Code) (Month/Year) (Ascending within month)

Activity Title: \_\_\_\_\_

Location of Activity: \_\_\_\_\_ (City) \_\_\_\_\_ (State)

Instructor(s) Name(s): \_\_\_\_\_

Contact Person/People: \_\_\_\_\_ Contact Phone(s): \_\_\_\_\_

E-mail \_\_\_\_\_ Web site: \_\_\_\_\_

Who is the Target Audience: \_\_\_\_\_

Activity Start Date: \_\_\_\_\_ Activity Completion Date: \_\_\_\_\_

Start Time for Activity: \_\_\_\_\_ am/pm Ending Time for Activity: \_\_\_\_\_ am/pm

Total number of CEUs to be awarded to each participant: \_\_\_\_\_

<b>Content Area:</b>	<b>Content Level:</b>	<b>Participating Programs:</b>
Professional Studies (PS)	Little/none	CMP only
General Studies (GS)	Some	ACET only
	Extensive	CMP & ACET Both
	Teaching	

As the RID Approved Sponsor for the RID activity, I certify that the above information is accurate and will be filed ONLINE with RID through [www.rid.org](http://www.rid.org) at least 30 days prior to the start of the activity.

RID Approved Sponsor Signature Administrator: \_\_\_\_\_ Date: \_\_\_\_\_